Balingup Small Farm Field Day

IMPORTANT INFORMATION FOR EXHIBITORS 2027

To make the Field Day run efficiently, please ensure that all staff attending the Field Day read this as well as the Terms and Conditions.

1. Setting up

The Field Day site will be available for setting up from 7am Friday 9 April and from 6am on Saturday 10 April. All vehicles to be off the oval by 8.50am. Staff will be on hand to assist at these times. All lanes are sign posted and individual sites are numbered on the grass. To save time, please make sure you know your site number, refer to the site plan and the Exhibitor Traffic Flow Map, to know where to enter. A list of exhibitors and map locations will be on the web page.

Please note that there is no access to the Town Oval from the South Western Highway. This is only to be used by exhibitors in Market Square or the Pavilion.

Exhibitors on the Oval must enter through Walter St and on to Brooke St. Exit 1 at the northern end of the oval will be manned to enable Machinery Exhibitors and Livestock Exhibitors to enter this way.

The underground irrigation pipes will be marked out in BLUE on the oval, so please check carefully before driving in stakes. Stalls marked on oval are in a different colour.

Exhibitors in the pavilion, please cover the carpet if your exhibit is subject to spillage or debris of any sort.

Stallholders backing onto the cricket pitch in Alpaca Alley and Scarecrow Alley are not to place any items on the turf or drive a vehicle onto the turf, as this will damage the synthetic surface.

All exhibitors are encouraged to display the name of their stall, so visitors can easily locate you from the map, and know who to refer to for possible contact later in the year.

Exhibitors may camp (not with a caravan) on the oval on Friday night. Toilets and showers will be available behind the stage with a passcode.

Other camping maybe available in one of the private exhibitor's car parks – to be confirmed (and this form will be updated). We do not organise public camping.

2. Parking for Exhibitors Vehicles

There are two parking areas set aside for exhibitor parking, both clearly marked on the site plan.

- **Exhibitor Parking 1**. On the east side of Walter St - accessed from north via Grimwade Road or from south via Jayes Road.

- **Exhibitor Parking 2**. On the north side of the Recreation Centre (The Pavilion). This car park is best for exhibitors in the Pavilion and Market Square as it is much easier to access. To access Exhibitor Parking 2, after unpacking, exhibitors must exit the oval via Exit 1. turning left on to Walter St then left on to Grimwade Rd, left onto the South Western Highway and then left into the car park off the South Western Highway.

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3. Exhibitor Pack Up – Vehicle movements

Exhibitors' vehicles must be off the oval by 8.50am Saturday morning and no vehicles are to re-enter the field day site until 3.40pm (after closing to the public at 3.30pm – ½ hour earlier than last year)

Please pack up first to avoid congestion and frustration before bringing your vehicle onto the oval.

Any vehicles being used for display purposes must not be moved until after 3.40pm.

Please drive slowly when on the Field Day site.

For the safety of all participants, at the close of the Field Day the following process must be adhered to:

- ***Oval Exhibitors -*** vehicles to enter the oval from Brooke St via Walter St and depart from **Exit 1 or Exit 2** back onto Walter St.
- ***Market Square Exhibitors*** - vehicles to enter from SW Highway and depart onto to the Oval, turn left and right onto Duck Walk and to **Exit 1** onto Walter St.
- ***Pavilion Exhibitors -*** vehicles can be packed in the disabled car park at the front of the Pavilion or driven through to Market Square if there is room. Depart left on to the Oval and right down Duck Walk to **Exit 1** onto Walter St.
- **No vehicle parking is allowed in the alleyway beside the Pavilion/Market Square and there is no vehicle access into the Pavilion.**

4. Livestock

Sites G23 to G43 in Goose Bend are reserved for livestock exhibitors. Anyone nominating for a site in this section must have live animals for display or sale. The PIC (Property Identification Code) for livestock waybills is **WBSG 0050**. Field Day staff will collect waybills during the day. All livestock exhibitors must provide their own secure portable yards or cages, shade if required and water troughs for their animals. There will be room to park a vehicle and trailer behind your site.

If you are selling merchandise as well as livestock, you will be charged 50% of a stall fee.

5. Display Material

Please be sure to bring all you may need for shelter, for displaying your goods and for your own seating. We do not hire, lend, or have available any material you may require for your exhibit.

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6. Waste Management

All exhibitors are expected to actively support our efforts to minimize waste and reduce landfill. Key strategies for are:

- Exhibitors (especially food vendors) **must use biodegradable utensils**.
- Waste stations will be placed around the ground.
- Skips bins available for cardboard, recycle and general – it would be much appreciated that stall holders take their own cardboard away with them.
- Drinking water stations will be provided (fill own bottles).
- No single use plastic bags

7. General

The theme of the field day is “Where Nature Thrives”. Stalls should aim to reflect and be relevant to this theme.

The Field Day focuses on education and sharing of knowledge and information about small farming practices. Some examples of ways exhibitors might do this are:

- Printed information, brochures etc.
- Discussion with interested patrons
- Demonstrations where practicable
- Provision of sampling of products

8. Bad weather

In the event of lots of rain, vehicles will be banned from entering the oval. Gates will be locked. This is for safety reasons. The committee’s decision to lock the gate until a suitable time at a later stage is final. No exceptions.

9. Food on Friday night – There will be a meal organised in the Recreation Centre.