Balingup Small Farm Field Day

TERMS AND CONDITIONS 2027

The following Terms and Conditions shall apply to all exhibitors and usage of the stall site shall be deemed an acceptance of these Terms and Conditions.

1. Exhibitor applications preferably to be completed online by the 10 of February 2027, using the BSFFD (Balingup Small Farm Field Day) Online Application Form at **www.balingupsmallfarmfieldday.com.au** Site fees to be paid in full one month prior to the field day. We will accept applications until all sites are filled.

2. The selection of exhibitors is based on the quality of the goods or services being offered, with a preference for locally produced goods and produce, relevance to the theme 'Where Nature Thrives' and, on the interest and relevance to our target audience.

3. Cancellations more than one month prior to the Field Day (March 10th) will receive a full refund. Refunds on cancellations after this date are not guaranteed. No refund of monies will be made to exhibitors who fail to attend the Field Day.

4. The BSFFD event hours are 9am – 3.30pm. All stalls to have staff in attendance for the full duration of the Field Day.

5. Exhibitors must have their own public liability insurance for an amount not less than $10 million for any one event, covering against any occurrence attributable to the activities of any persons for whom they are directly responsible and provide a certificate of currency with their site booking form. Food/Wine exhibitors must also have products liability insurance for not less than $10 million. A current copy must be sent through prior to the event – no copy, no entry ticket.

6. The BSFFD applies for a liquor licence for all stalls accepted as supplying alcohol for tasting and bottle sales for off-site consumption. Exhibitors need to provide their business registration number, have staff holding a valid certificate for responsible service of alcohol, provide water for customers' tasting, and set the counter of their stall 1 metre back from the front of their tent. We define the licensed area as the first metre inside the tent in front of the counter.

7. All food vendors must meet Local Government Health Regulations and provide with their application, a copy of their Registration or Notification Certificate as supplied by their local Council.

8. Whilst the BSFFD Committee will try to accommodate site preference requests from exhibitors, they reserve the right to allocate sites the way they see fit and change the set-up layout.

9. The site will be open all day, on Friday 9 April for exhibitor set up. All stall display materials need to be on-site by 8am Saturday 10 of April and cannot be removed until after 3.40 pm.

10. All vehicles are to be moved from the oval and parked in allocated parking areas by 8.50am Saturday. No movement of vehicles is permitted on the oval from 9am to 3.40pm.

11. Security is in place from 7pm on Friday 9 April until 7am on Saturday 10 April. BSFFD Committee will NOT be held liable for any loss or damage to exhibitor's property whilst at the Field Day.

12. Exhibitors are to ensure that all merchandise and marquee pegs remain within their site boundary. It is the exhibitor's responsibility to check that hired marquees comply with this requirement.

13. The BSFFD Committee will mark out the position of electricity cables and water pipes. Exhibitors will be held responsible for any damage to sites, water pipes, reticulation, electricity cables, holes in asphalt etc. It is the exhibitor's responsibility to inform marquee providers.

14. Exhibitors are not permitted to erect posters or signage anywhere other than on their own site. Any not in compliance will be removed.

Balingup Small Farm Field Day

TERMS AND CONDITIONS 2026

15. This is a Waste Wise Event. All exhibitors are expected to adhere to waste minimisation and recycling strategies. All sites are to be left clean, with no rubbish remaining, prior to departure. Skip bins are provided for cardboard and general waste. All exhibitors are expected to keep their display area in a clean condition.

16. The BSFFD Committee provides 2 free entries per stall. Additional tickets may be purchased if required.

17. No public address systems are to be used, apart from the official broadcasting system provided. Use of microphone headsets must have prior approval by the BSFFD Committee.

18. No raffle tickets are to be sold anywhere on site during the Field Day. No lucky dips or games of chance are permitted. Collection of signatures for petitions is also not permitted.

19. If it is necessary to cancel the Small Farm Field Day, the BSFFD Committee shall not be liable for any compensation. Any refund to Exhibitors will be at the sole discretion of the committee.

20. Dogs are NOT permitted at the Field Day.

21. ELECTRIC POWER

The power is supplied from the Public Electricity supply and no guarantee of continuity is implied by the BSFFD Committee. Stallholders must be aware of the possibility of local interruption of supply due to the malfunction of RCD protection switches in a daisy chain configuration with other stallholders. They must be prepared to co-operate with our electrical contractor to locate the faulty item of equipment should such a failure occur on the day.

The following terms and conditions apply:

21a. Electric power will be available to certain sites on application for a fee. The sites with power available are marked with a red 'P' on the BSFFD Stall Sizes and Costs document that can be accessed through a link under the Exhibitors tab. The fee is $30 per power point. No power will be supplied unless requested on the application form.

21b. The BSFFD Committee is under no obligation to supply power and no extension cords are available.

21c. Exhibitors are requested to itemise electrical equipment to be used on the Site Application Form by providing the rated power consumption in KW or amps to ensure sufficient electricity supply can be offered. All power connections must meet Australian Safety Standards.

21d. Small generators are not permitted.

21e. Ice cream vans and mobile food vendors with professionally fitted internal generators within the vehicle are acceptable provided that the exhaust outlet for the generator does not cause annoyance, noise or air pollution to adjacent vendors or stall holders.

21f. All equipment and extension cables must bear a current Test Tag and be rated for the current carrying capacity in amps (15-amp cables are preferred).

21g. Vendor's trailing cables connected to the BSFFD distribution boards must be placed within a secure area away from pedestrian access so as not to form a trip hazard.

21h. A three-phase 32amp supply is available by prior arrangement in the food supply area at Pig Promenade, at a negotiated charge.

Please note that these terms and conditions are consistent with Electricity regulations regarding safety requirements for equipment, power outlets and extension cords used at small exhibition, field days and campsites.